

LIHEAP2016

LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

SAN ANTONIO REGIONAL CONFERENCE

AGENDA

Day 1

- 9:00 am – 9:15 am **OCS Welcome and Introduction**
Description: Greetings and welcome to the 2016 regional conference!
Speaker: *Akm Rahman, Operations Branch Chief, Division of Energy Assistance*
- 9:15 am – 10:15 am **Energy Security, Indoor Temperatures, and Health**
Description: This session will cover how indoor temperatures can impact health and the role LIHEAP can play in addressing such health and safety issues.
Moderator: *Leon Litow, Lead Program Analyst, Administration for Children and Families*
Speakers: *Jonathan White, Senior Advisor for Strategic Initiatives, Administration for Children and Families (ACF)*
- 10:15 am – 10:30 am **Break**
- 10:30 am – 11:30 am **State Track: Grantee Experiences With Delivered Fuel Vendors**
Description: This session will discuss the experiences of LIHEAP State grantees in collecting and reporting energy expenditure data from delivered fuel vendors, including best practices for reaching out to vendors, gaining cooperation, setting up data collection procedures, and processing data.
Moderator: *Leon Litow, Lead Program Analyst, Administration for Children and Families*
Speaker: *Melissa Torgerson, APPRISE*



Tribal Track: Working With Deliverable Fuel Vendors

Description: During this session, we will discuss vendors, checking quality and quantity, and reconciling multiple deliveries with the total benefit amounts.

Moderator: *Jamia Furbush, Program Analyst, Administration for Children and Families*

Speakers: *Iris Curtis, Auditor, Office of Community Services*
Akm Rahman, Operations Branch Chief, Division of Energy Assistance

11:30 am – 1:00 pm

Lunch Break

1:00 pm – 2:00 pm

Obligations vs. Expenditures

Description: Obligations, refunds, carryover, expenditures, and what you need to know and understand about them.

Moderator: *Jamia Furbush, Program Analyst, Administration for Children and Families*

Speakers: *Iris Curtis, Auditor, Office of Community Services*
Akm Rahman, Operations Branch Chief, Division of Energy Assistance

2:00 pm – 3:00 p.m.

Local Agencies

Description: This session will include grantees discussing their experiences from the trenches. We will cover the Federal perspective from OCS with expectations and responsibilities. Grantee speakers from each region will talk about their experiences in terms of turning agencies around, re-competing contracts, technical assistance, and capacity building.

Moderator: *Akm Rahman, Operations Branch Chief, Division of Energy Assistance*

Speakers: *Iris Curtis, Auditor, Office of Community Services*

State Representatives

Jean Amison, LIHEAP Program Manager, Division of Community Development, Florida Department of Economic Opportunity

Tina Ruffin, Director, Division of Community Services, Mississippi Department of Human Services

Willie Whitehead, Energy Section Supervisor, Community Services Division, Alabama Department of Economic and Community Affairs

3:00 pm – 3:15 pm

Break

3:15 pm – 4:15 pm

Networking

Description: Learn about the Peer-to-Peer Mentorship Program and talk to other LIHEAP grantees. This is your opportunity to learn from other States and Tribes and hear what is going on with their programs. All are encouraged to attend and participate!

Day 2

9:00 am – 10:00 am

State Track: Reporting

Description: This session will show the linkages among the Model Plan, the Household Report, the Performance Data Form, and the Carryover and Reallotment Report, and will help State grantees understand how to maintain consistency among this set of reports.

Moderator: *Leon Litow, Lead Program Analyst, Administration for Children and Families*

Speaker: *Melissa Torgerson, APPRISE*

Tribal Track: Reporting

Description: This session will cover required LIHEAP reporting for Tribes, including the Model Plan, Household Report Short Form, and the Carryover and Reallotment Report. It will go over what to request from your finance staff, and what it means to have reallotment and how those funds should be treated in the HHS Payment Management System.

Moderator: *Akm Rahman, Operations Branch Chief, Division of Energy Assistance*

Speakers: *Iris Curtis, Auditor, Office of Community Services*

Jamia Furbush, Program Analyst, Administration for Children and Families

10:00 am – 11:00 am

ACF Capabilities to Support States, Tribes, and Territories in Disaster Preparedness, Response, and Recovery

Description: During this session, we will discuss LIHEAP policies and have the ACF Office of Disaster Management share their best practices.

Moderator: *Leon Litow, Lead Program Analyst, Administration for Children and Families*

Speakers: *Commander Harvey Ball, Senior Program Analyst/Team Lead for Operations, U.S. Public Health Service*

Jamia Furbush, Program Analyst, Administration for Children and Families

11:00 am – 11:15 am

Break

11:15 am – 12:15 pm

Community Solar Partnerships

Description: Learn about the possibilities of community solar projects and how LIHEAP can play a role in making solar available to low-income communities.

Moderator: *Leon Litow, Lead Program Analyst, Administration for Children and Families*

Speakers: *Akm Rahman, Operations Branch Chief, Division of Energy Assistance*
Odette Mucha, Program Analyst, U.S. Department of Energy

12:15 pm – 1:45 pm

Lunch Break

1:45 pm – 2:45 pm

LIHEAP Virtual Library

Description: Grantees will have an opportunity to get an in-depth look at the brand new virtual library. Learn about new resources, provide feedback, and get to know this valuable tool.

Moderator: *Akm Rahman, Operations Branch Chief, Division of Energy Assistance*

Speakers: *Melissa Torgerson, APPRISE*

Jennifer Lee, Program Monitor, Alabama Department of Economic and Community Affairs

2:45 pm – 3:00 pm

Break

3:00 pm – 4:00 pm

State Track: Performance Management

Description: In this session, State grantees will learn how to use LIHEAP performance data from the Data Warehouse to document current program outcomes and identify ways to make programmatic changes that improve targeting to high-burden and vulnerable households.

Moderator: *Leon Litow, Lead Program Analyst, Administration for Children and Families*

Speaker: *Melissa Torgerson, APPRISE*

Tribal Track: Policy Discussion

Description: This will be an open discussion on the policy manuals and other related policy questions.

Moderator: *Akm Rahman, Operations Branch Chief, Division of Energy Assistance*

Speaker: *Iris Curtis, Auditor, Office of Community Services*

Jamia Furbush, Program Analyst, Administration for Children and Families

4:00 pm – 5:00 pm

Roundtables

Description: Open session for State and Tribal grantees to talk with one another on different topics.

Day 3

8:30 am – 9:30 am

Evaluation of Assurance 16 Programs

Description: APPRISE will show you how to ensure that you have the data that you need to report the inputs, outputs, and outcomes of your Assurance 16 activities and will furnish a model for measuring Assurance 16 program impacts.

Moderators: *Leon Litow, Lead Program Analyst, Administration for Children and Families*

Speakers: *Jamia Furbush, Program Analyst, Administration for Children and Families*

Melissa Torgerson, APPRISE

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| 9:30 am – 9:45 am | Break |
| 9:45 am – 10:45 am | <p>Monitoring Trends</p> <p>Description: Based on outcomes from site visits and reviews of LIHEAP plans, this session will discuss trends and be specific to each region. Lessons learned, drawdown vs. obligations, mixed status households, etc. will all be covered.</p> <p>Moderator: <i>Leon Litow, Lead Program Analyst, Administration for Children and Families</i></p> <p>Speakers: <i>Iris Curtis, Auditor, Office of Community Services</i> <i>Jamia Furbush, Program Analyst, Administration for Children and Families</i> <i>Akm Rahman, Operations Branch Chief, Division of Energy Assistance</i></p> |
| 10:45 am – 11:45 am | <p>Closing Remarks</p> <p>Description: A final review of the conference and thank you for all attendees.</p> <p>Speaker: <i>Akm Rahman, Operations Branch Chief, Division of Energy Assistance</i></p> |
| 11:45 am – 12 noon | <p>Open Q&A With the HHS</p> <p>Description: Based on questions received from grantees in advance of the regional conference, the OCS team will conduct this open question-and-answer session with attendees.</p> <p>Moderator: <i>Akm Rahman, Operations Branch Chief, Division of Energy Assistance</i></p> |
| 12 noon – 4:00 pm | <p>One-on-One Consultations for Grantees</p> <p>Description: OCS and APPRISE staff will be available for 30-minute consultations with grantees. Meetings will need to be scheduled in advance by contacting OCS.</p> |